**Cradley Surgery Patient Participation Group**

Minutes of Meeting Cradley Village Hall 16thMay2016 7:30pm

**Attendees:** Haydn Daily-Jones, Trish Fouque, Diane Poole, Jen Dunford, Frank Hare (virtual member)

**Apologies:** Ann Carver, Tom Van Vuren, Richard Harris, Bill Crouch, Margaret Crouch, Joan Prosser.

**Chair:** Haydn Daily-Jones

**Matters arising from previous minutes:**

None, minutes for April signed by Haydn Daily-Jones

**Presentation of Constitution:**

This matter was not discussed as Valerie Farmer (not present) has asked for another core committee meeting to discuss further, the details of the constitution.

**Fundraising sub-committee:**

Haydn Daily-Jones has written to various companies in Malvern (Morgan Cars, Helping Hands and several health related companies) with view to fundraising for the PPG. The only reply so far has been from Waitrose, who were unable to help but did suggest their partner volunteering. This involves filling in a form and recommending your fundraising activity to be nominated for assistance from the Waitrose team. They can help with fundraising advents and offer practical help. Trish Fouque and Diane Poole were given details to contact Waitrose.

Haydn Daily-Jones informed the group that he has written to the Prime Minister and local MPs regarding funding for setting up Patient Participation Groups, for items such as NAPP membership, paperwork and payment of meeting rooms.

Trish Fouque suggested the idea of amalgamating with Colwall PPG to network and market for fundraising ideas and projects. Those present thought this a good idea and Trish Fouque along with Diane Poole agreed to research this idea.

Trish Fouque and Diane Poole felt is important to make a personal approach to people or groups who might be willing to organise an event or make a donation from existing events in the villages.

Trish Fouque also suggested the possibility of a publicity officer but those present felt that it may be difficult to recruit someone for the role. So for the present this shall be a joint venture between the core committee.

Future suggestions;

* Big Breakfast
* Patients’ Cookbook
* Autumn Suppers: this would involve a maximum of 3 couples

(spending between £10-15)

1st Round: PPG host provides main course for 2 other couples (friends), the other couples provide starter and sweet

2nd Round: The 2 couples host their own supper and invite 2 other friends

3rd Round: so on

Hopefully this could snowball and be an enjoyable way to increase funds.

Trish Fouque and Diane Poole also suggested evening entertainment in the village hall, concerts in the church, family fun day at school, sponsored walks. It was also suggested that the surgery could provide a “funding thermometer” for patients.

All agreed that it was important not to replicate events, maintain a dialogue with existing groups and consider the difficulties in raising money if the “Heart of The Village” project goes ahead.

**Open Forum regarding Pharmacy:**

It has arisen from several comments made to members of the PPG that there appears to be areas of concern for patients obtaining their prescriptions. Haydn Daily-Jones has been in contact with Caron Cooke Dispensary Manager, with the suggestion of a patient forum to explain policies and procedures of the Dispensary. Caron Cooke is happy to take part as long as she is aware of the questions she will be asked. Haydn Daily-Jones is happy to set the questions to meet with general queries already brought to the attention of the PPG. This would also be a good event to bring the PPG to that attention of the local practice population.

**Patient Participation Awareness Day 6-11th June:**

Sadly, with only five people in a group of 15 plus and only five apologies, it was felt that this was a matter that could not be discussed to fruition. Especially considering the date of the event fast approaching. Brochures have been completed by Haydn and Tracy Daily-Jones, which were shown to those present. It was felt that these could be displayed in the surgery, The Butchers, Blue Ginger, local Hall. Jan Dunford offered to take one to Blue Ginger to ask if we could leave more.

**Village Fete:**

It had been suggested at the last meeting in April to explore the possibility of having a stall at the village fete. The core committee discussed this at their meeting on 25th of April and came up with the idea of a stall around health matters. It was to include head, neck and shoulder massage for £5.00, Hearing screening for £5.00 and BP/weight measurement for free. Along with a raffle for a BP machine. At the same time as promoting our group. Sadly, with the lack of members at this meeting it was not feasible to agree with/or obtain volunteers for the project.

**Contact with Primary School:**

At the last meeting Eryl Copp had suggested we contact the local Primary School Head Teacher with view to involvement with health related events. Such as healthy eating, lunch box recipes, meeting with parents. A letter was sent to Head Teacher Adam Greaves and Haydn Daily-Jones will be meeting with him on Monday 23rd of May.

**Next Meeting:**

This is to be confirmed, Summer is approaching therefore holidays too. With this in mind and the lack of attendees at tonight’s meeting, it was felt matters should be put on hold until September.